**CITY OF WENONA, ILLINOIS**

 **NOTICE OF SPECIAL MEETING**

Pursuant to 1-6-2B of the City Code and Section 2.02 of the Open Meetings Act, a special meeting of the City Council of the City of Wenona, Illinois, is hereby called for 9:00am. On meeting on February 4, 2025, at City Hall, 226 S. Chestnut Street, Wenona, for the following purpose:

 **2025 City of Wenona Water/Sewer Department Brainstorming Session**

 . *Debbie Longbons*

 Debbie Longbons, City Clerk

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 **City of Wenona**

 **CITY COUNCIL**

 **SPECIAL BOARD MEETING**

 February 4, 2025 at 9:00am at Wenona City Hall

 226 South Chestnut Street, Wenona, Il

**Agenda**

Call to Order

Pledge of Allegiance

Roll Call

Announced Business

**2025 City of Wenona Water/Sewer Department Brainstorming Session Agenda**

\*Welcome, Rules of Engagement (10 min)

\*Review, discuss and adjust as needed, the 2024 Project Timeline remaining items (15 min)

\*Review and identify ongoing/new 2025 SERVICE work and capture: (30 min)

- Tasks (Monthly Water Billing, Hydrant Flushing, etc:)

- When work is done/Timing (Weekly, beginning of month, end of month, quarterly,

 as needed/time allows) - duration

-RACI resources (City employees, Council, NCICG personnel, other 3rd Party)

Break ( 5 min)

\*Identify "on the books" 2025 PROJECT work and capture: (30min)

- Work Scope

- Duration, Start/End Dates

- RACI resources (City employees, Council, NCICG personnel, other 3rd Party)

\*Identify additional 2025 pre-project planning work for proposed 2026 projects and capture: (15 min)

- Priority (High: must be done, Medium: should be done, Low: wish list - Work Scope

- Duration, Start/End Dates

- RACI resources (City employees, Council, NCICG personnel, other 3rd Party)

Open Group Discussion (15 min)

Public Comment

ADJOURNMENT

POSTED AT CITY HALL ON: